

Founded 1942

IHA



Independence Hall Association

**Carpenters' Hall
320 Chestnut Street
Philadelphia, PA 19106**

(215) 925-7877

www.ushistory.org

**The Honorable Edwin O. Lewis
Founder and Chm. 1942-1971**

**Arthur C. Kaufmann
Chm. 1971-1986**

**John W. Eckman
Chm. 1990-1993**

**Mark H. Biddle
Chm. 1993-2000**

**R. Nicholas Gimbel
Chm. 2000-2001**

**Nancy J. Gilboy
Chairman and President**

**Vice Presidents:
Jim Cassano
Stephen Elkins**

**Jonathan Schmalzbach
Executive Director**

This contract represents an agreement between _____
("Partner") and the Independence Hall Association (IHA).

The Independence Hall Association will provide the following:

- Strategizing session to discuss design of website.
- Design of website.
- Review session that leads to approval of web design.
- Hosting of client's website within IHA's congress of websites found at www.ushistory.org. The client will receive its own domain name within our website along the lines of www.ushistory.org/yourhistorygroupsname

Once the website is launched, the IHA will provide up to 12 hours of the Webmaster's time that will be devoted to updates, mail handling, etc. Any time over the 12 hours will be billed at \$65/hour.

Requirements:

Insofar as possible, client will present information digitally. IHA will not transcribe text from hard copy. IHA will, as needed, be able to scan pictures and graphics, however digitized images are preferred. The IHA will handle all the coding of the text.

Client will provide a designated representative who will be IHA's contact. This representative will have the authority to make final decisions regarding the website.

After the Website Is Launched

Once the website is launched, the IHA will provide up to 12 hours of the Webmaster's time that will be devoted to updates, mail handling, etc. Any time over the 12 hours will be billed at \$65/hour.

The Yearly Fee is charged to the client to maintain the site. This includes the up to 12 hours worth of updates.

Costs

Start-up costs, including establishing of directories, strategizing and launching of website

\$ _____

Yearly fee

\$ 250